7/11/11

TO: LAUC-I
FR: Lorelei Tanji
RE: Graduate Council – July 2011 Report

Much of the pending work of Graduate Council is confidential so my report covers just the highlights.

**Background:** Grad Council reviews and approves all the graduate academic program proposals (degrees, departments, graduating students, etc.) and provides input to the Graduate Division on graduate student & postdoc affairs & support services such as housing, financial support, TA training, health services, etc etc

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**1) Academic Program Reviews for 2010-2011**

a. Joint reviews are organized by the Academic Program Review Subcommittee (APRS) made of selected members from Grad Council and CEP (Council on Educational Policy):

- School of Social Ecology

b. Also some miscellaneous post-review follow-up reports on past reviews.
- School of Social Sciences
- School of Biological Sciences

**2) Evaluating numerous miscellaneous proposals for changes/modifications/proposals re academic graduate programs (new & existing)**

From time to time, I alert various subject librarians about plans for new academic programs or significant changes in existing programs.

Numerous research librarians have provided input to help me draft memos regarding the library support needed for new academic program proposals or research centers. Some example:

- Ph.D. degree in Nursing (Johnson)
- Ph.D. degree in Pharmaceutical Sciences (Bube)

**3) Misc. issues**

a. Graduate Division's Resource Center continues to provide support to graduate and professional students & post-docs via workshops and tutorials, etc.

If you recall, it had its opening during Spring Quarter 2009.
Graduate Resource Center: http://www.grad.uci.edu/center/
NOTE: Jeffra Bussmann is the library liaison to the GRC.

b. GC reviewed mentoring and notice of unsatisfactory progress for graduate students guidelines

c. GC discussed SLASIAC Report.

d. GC reviewing various department/unit requests to modify graduate degree requirements and approved graduate student degrees lists.

**4) Other subcommittees of Graduate Council:**

-Graduate Program Structure and Student Mentoring Subcommittee: Ensuring that graduate programs provide the structural support and mentoring to enhance the graduate student experience.
-International Exchange Subcommittee: Interested in enhancing international exchange programs (particularly for graduate students)
-Graduate Student Support Subcommittee: Drafting a proposal for more funding support to graduate students.
-Graduate Student Housing : Trying to balance equitable access to housing and length of stay
-Interdisciplinary Graduate Programs: How to facilitate the development and oversight of interdisciplinary programs.

**LAUC-I Academic Senate Committee Council Student Experience (CSE)**
**2010-2011 Annual Report**

LAUC-I Rep: Virginia Allison
Membership and Terms: 2-year term/2010-2012
CSE's Roster: http://www.senate.uci.edu/roster.asp?CSE
CSE's Website: http://www.senate.uci.edu/Councils/CSE/index.asp
Irvine Bylaw 138: Council on Student Experience

Major Business from this year

- **Review and vote on changes to the academic dishonesty policy:**

  Over the past three years, CSE has been discussing ways to deal more successfully and fairly with problems related to the frequency and disciplinary outcomes of incidents of academic dishonesty on campus. This fall, in response to a request from the associate deans from academic units, CSE considered four proposed changes to Appendix VIII:UCI Academic Senate Policy on Academic Dishonesty. CSE voted in favor of the proposal requiring all new freshman and transfer students complete an on-line course on academic honesty before Winter quarter of their first year. Second, CSE is still examining the request for a change

in the time limit and approval procedures for expunging notations of academic dishonesty from a student's records. Third, CSE is in discussion about whether or not to support the request to repeal the policy that currently allows faculty to assign an "F" or otherwise lower the course grade for a student who has committed one or more acts of academic dishonesty. Finally, CSE is looking for ways to safeguard the right of the student to contest the accusation of academic dishonesty.The proposed changes presented by the associate deans were approved by CSE and are the result of consideration of both the Associate Dean's proposed changes and CSE's own internal discussions.

- **Created draft document proposing project that would providing undergraduates with online access to the numerical results of teaching evaluations.** Submitted document to the council on faculty welfare for approval and comment.
    - **Background:** ASUCI originally brought a proposal to CSE asking to add five specific questions to all teaching evaluations and have the results of those questions published online for students to help them evaluate prospective courses/instructors. Our council was supportive of the general idea as we feel this will provide prospective students more information to help them evaluate courses, including teaching style, learning outcomes, and course management, than available at third party websites such as Ratemyprofessor.com. Results would be posted only after the course is completed and grades distributed but ASUCI indicated they believe if these evaluations become part of a campus resource, students would be more motivated to complete them and that would also be helpful. When assessing feasibility we learned that many departments/schools have slightly different EEE course evaluation forms, all of which cover the same basic information ASUCI requested. Therefore, adding five more questions to each form seemed unnecessarily redundant and perhaps even confusing. We discussed this with EEE and they indicated it would be possible to make teaching evaluation results from every course, as administered, available online to undergraduate students. We recommend this as the easiest and most efficient way to make evaluations from all courses available.

- **Reviewed document on on-line courses at UC and provided comments to the Office of the President.** We were asked to address the following issues:
    - Think about doing this as an approval process: Presumably on line courses would originate on one of the campuses, going through the

approval process on that campus, and then be extended so that they would no longer be based in one particular campus. Do you like this idea?
    - One major question surrounds the focus of the project. Should the online education project focus on developing useful courses for UC undergraduates funded as an investment in undergraduate education from OP?
    - We also need to think about how cross campus enrollments would work.

July 11, 2011

TO: LAUC-I
FR: Julia Gelfand
RE: Council of Planning & Budget (CPB) – July 2011 Report

Much of the pending work of CPB is confidential so this brief report covers just the operational and cursory highlights.

Background: CPB is the oversight for campus planning and financial oversight for the academic role of the campus. It reviews and responds to all the undergraduate and graduate academic program proposals (degrees, departments, graduating students, etc.) and provides input to the Provost's Office about new programs, space needs, and new endowed chairs and anything else that requires financial support. It is a campus component of the University-wide Senate CPB. Until March 2011, CPB was a part of the Academic Planning Group (APG) but that ended and the EVC reconfigured the APG to reflect more faculty representation and also reconstituted the Budget Working Group. There was a lot of tension between CPB and the EVC this year due to different understandings about what budget oversight and planning meant.

**1) New Program degrees and emphases for 2010-2011**

a. recruitment of new faculty per previous APG recommendations made on single and two year cycles per the Building on Excellence models
b. multiple proposals – CPB encouraged tighter support for budgets be established to ensure success for program development, and the success of new faculty recruits

**2) Campus building and physical planning**

a. little took place beyond completion of several buildings and breaking ground on the privately funded Gavin Herbert Ophthalmology Building

**3) Related issues**

a. reviewed proposed endowments
b. evolution of distance education in UC
c. implications of enrollment projections based on in-state & out-of state tuition costs

**4) Other work of CPB**

a. I serve as the liaison to CPEC (Campus Physical & Environmental Committee)
b. Review different reports on the campus
c. Hosting of visitors (usually campus-wide administrators) to CPB – included Jerry Lowell, Interim UL in Dec 2010

## Academic Senate Committee on Privilege & Tenure (CPT)

*2010–2011 Annual Report*

- LAUC-I Representative: Joy Shoemaker
- CPT's Roster: http://www.senate.uci.edu/roster.asp?CPT
- CPT's Website: http://www.senate.uci.edu/Committees/CPT/index.asp

### Responsibilities

"The Committee on Privilege and Tenure (CPT) has jurisdiction over all matters affecting the privileges or tenure of all members of the faculty at Irvine in accordance with the procedures specified by Senate Bylaw (SBL) 334-337 and Irvine Senate Manual Appendix III; but in all instances it must accord any person whose case is being considered an opportunity to present a defense before a decision is rendered."

### Committee Activity

During 2010–2011, the full CPT met once. An orientation was held on December 6, 2010, at 2:00 in 338 Aldrich Hall. After introductions and an annual report of the previous year, Maria Pantelia, the past chair of the committee, provided an overview of CPT for the benefit of new committee members. Fred Takemiya then provided an overview of his role as General Counsel. The final agenda item was a brief overview of cases, which must remain confidential to the committee.
I am not aware of any other meetings that may have been held regarding a particular case or otherwise.

Submitted by: Joy Shoemaker Date: August 30, 2011

## Academic Senate CUARS (Council on Undergraduate Admissions and Relations with Schools) Report 2010-2011

Jeffra Bussmann
CUARS has been a busy council from the end of last academic year and continuing into this academic year.
Here are some of the highlights:

- **Admission Review Change: Single/Holistic Score**
  At the end of 2009-2010, CUARS voted unanimously to adopt a single score review process for freshman and transfer applications to UC Irvine to be implemented in Fall 2010. Under the previous system, three scores are given to applicants, two of which reflect an academic achievement score and one of which reflects non academic attributes of the candidate such as leadership and extracurricular activity participation. As is, this process double weights

academics, particularly SAT and GPA scores. CUARS members agreed that UCI should adopt a system that more closely examines the individual and considers both academic and non academic achievement within the specific context of each individual. UCLA and Berkeley are already using a similar single score method (also known as "holistic" review). As UC Irvine becomes increasingly selective (as did UCLA and Berkeley in previous years), it is incumbent upon the UCI campus to bring in a student body who is not only academically high achieving but also more accurately mirrors *all* California high school student populations with regard to income level, geographic, and ethnic diversity, and first generation college seekers. We reviewed ten Fall 2011 freshman applications that were placed into the borderline category (3.5/4.0) by readers. Note: a 1 is the highest score possible. Looking at the admissions for Fall 2011, the accepted pool has broadened in diversity with more African Americans, Native Americans and Latinos.

- **Discussed and Voted on Guiding Principles/Philosophy for UCI Admission**
  UCI amended its current guiding principles of admissions to reflect some changes in UCI's admissions policy (from three-score to holistic review) whose aim is to capture the student that is more holistically rather than technically qualified and to perhaps at the same time distinguish UCI from other UC campuses. It was decided that UCI would adopt UCLA's principles and make some small changes. CUARS determined freshmen boundary criteria for freshmen admissions as well as freshman eligibility principles.

- **Memo Sent to Enrollment Council & Senate Chair RE: Establishing Enrollment Target based on Available Resources in Schools, gathering input from Schools**
  CUARS would like a broader consideration of a proposal that schools become involved in setting freshman and transfer enrollment targets. While academic units are regularly involved in setting targets for the admission of graduate students, this does not regularly happen at the undergraduate level. There, the number of students who are admitted to a major or school is largely decoupled from the resources in the school. Thus, schools and majors can be negatively impacted if the number of admitted and enrolled students is high relative to the teaching resources, particularly for majors that require small classes to meet student learning objectives or have laboratories or studios that have only a limited number of setups. Unevenness of enrollments from year-to-year often makes it makes it difficult for some schools to use available resources effectively, particularly during this period of reduced budgets. Sought to gather data from schools on number of major changes and what does each school see as a desirable target number. Plan to do this each year to compare with enrollment targets.

- **Discussed addition of two new members to CUARS membership as a non-voting members**:
  - Undergraduate Associate Dean representative
  - Director of Undergraduate Student Affairs representative
  - Both of these persons could add insightful perspective on newly admitted students that can in turn affect admission procedures, policies and guidelines
  - They would function as non-voting ex officio members of CUARS

- These additions would require changes to the by-laws, which CUARS was unanimously amenable to doing.
- Senate Cabinet urged CUARS to appoint these representatives as 'Consultants' rather than ex officio.

- **Potential Tie-ins between UC Irvine and Universities in China**
  Professor Jutta Heckhausen, Social Ecology, presented about relationship with the Bejing Normal School with a focus on the Social Sciences and the Humanities. Students would enter UC Irvine as sophomores. Students would be required.to participate a summer program, special counseling, and language tutoring. This is only the beginning stage of discussion. Will continue discussion next year with further information on the possibilities.

- **Improving Pathways for Transfer Students**
  - BOARS is considering a proposal to expand major-based transfer admissions. Students who complete one of the established pathways will be entitled to comprehensive review by a UC campus, but not automatically admitted. Transfers who show the strongest credentials for completing their major in two years once at a UC campus would be selected first. As with freshman applicants, all transfer applicants are to be evaluated within the context of opportunity.
  - CUARS recognizes the challenges for majors that have subject courses taught at a sophomore level for which there is not equivalent course at a community college.
  - This discussion on implementing a more thorough review process for accepting transfer students into UCI will continue next year.

## LAUC-I Annual Reports
## 2010-2011

1. Office/Committee Name:

   [Academic Senate] **Board on Undergraduate Scholarships, Honors & Financial Aid (BUSHFA)**

2. Membership and Terms:

   The Board on Undergraduate Scholarships, Honors, and Financial Aids shall consist of at least ten (10) members of the Division and the Vice Chancellor of Student Affairs and the Dean of Undergraduate Education, ex officio.

   *Members*
   Karina Cramer, Chair 2010-2011, Biological Sciences
   Daryl Taylor, Arts
   Kwei-Jay Lin, Engineering
   Ali Mohraz, Engineering (at-large)
   Jami Bartlett, Humanities
   Miles Corwin, Humanities
   Ilona Yim, Social Ecology
   Zhihong Lin, Physical Sciences

Kathleen Johnson, Physical Sciences
Julia Elyachar, Social Sciences

*Ex Officio*
Rudi Berkelhamer for Sharon Salinger, Dean, Undergraduate Education
(Vice Chancellor, Student Affairs)

*Consultants*
Lisa Roetzel, Associate Director, Campuswide Honors Program
Kimberly Johnson, Scholarship Coordinator, Financial Aid and Scholarships
David Naimie, Admissions & Relations with Schools
Chau Luu, Assistant Director, Scholarship Opportunities Program
Chris Shultz, Financial Aid & Scholarships, Director Chris

*Representatives*
Katherine Harvey, LAUC-I (3 year term, 2009/2010-2011/2012)
Karen Thai, Associated Students University of California, Irvine

*Analyst*
Michelle AuCoin

3. Standing Charge:

*Responsibilities*: (from http://www.senate.uci.edu/Committees/BUSHFA/index.asp)

1) Recommend to the President, through the Chancellor, the awarding of scholarships according to the terms of the various conditions set forth and subject to such other conditions as the Divisional Senate Assembly may prescribe.
2) Make recommendations to the President through the Chancellor, to the Irvine Division, or to the Academic Senate, or to the Vice Chancellor, Student Affairs regarding the policies of the University on scholarships, honors, and financial aids.

4. Supplemental Charges/Tasks for 2010-2011 Year: not applicable

5. Key Accomplishments (coordinate with charges above):

- Reviewed and discussed the UCOP Funding Streams proposal to change the way funds are allocated across the campuses and its impact on undergraduate financial aid.
- With the understanding the current budget crisis does not allow funding of the Regents Scholarship Alignment program, BUSHFA members voted to approve the proposal to return to the traditional selection and funding method of Regents scholars for a two year period.
- Approved the Latin Honors list from the Schools.
- Reviewed and selected recipients of undergraduate restricted scholarships.

6. Recommendations for the Coming Year:

- Approve final Latin Honors cutoffs (BUSHFA reviewed the preliminary Latin Honors cutoffs)
- Final Regents numbers for AY10-11

Submitted by: Katherine L. Harvey Date: August 25, 2011

Dear LAUC-I, Since the beginning of the fiscal year FY11 there have been 8 CORCL meetings (the November and March meetings were cancelled.)

The deliberations of CORCL are confidential so there is no report on that. I have updated the group on space planning and renovation, the interim UL appt., the Mellon grant for WEST, the NSF data management plan requirement, and the Nature Publishing Group negotiations. A major topic of conversation for the spring was the draft SLASIAC report. CORCL members had questions about the degree of appropriate cuts for the Libraries both systemwide and locally. We shared with members information on cuts at other university systems and on the declining efficacy of "the big deal." We also updated them on the Google Books Settlement statement from the UC ULs in March 2011. The charge for this group is posted at: http://www.senate.uci.edu/Councils/CORCL/index.asp Carol H

LAUC-I Academic Senate Representative Annual Report
on Council on Educational Policy (CEP) Subcommittee on Courses (SCoC)
2010/11 Annual Report

Ying Zhang
yingz@uci.edu

**Background**

Subcommittee on Courses (SCoC) is operated under the Council on Education Policy (CEP). Its primary charge is to review, approve, disapprove, suggest for modification course proposals, which are submitted by schools and departments on an ongoing basis, following established procedures and policies. More information about the subcommittee can be found at http://www.senate.uci.edu/Committees/SCOC/index.asp

SCoC is composed of these five groups of people:

- Ten faculty members from 10 academic units, including Arts, Biological Sciences, Business, Engineering, Health Sciences, Humanities, ICS, Physical Sciences, Social Ecology, and Social Sciences
- Ex-officio from Registrar and Continuing Education (Dean)
- Representatives from LAUC-I, AGS (Associated Graduate Students), and ASUCI (Associated Students)[1]
- Consultants from University Editor, Assistant Registrar, and OARS (Office of Admissions & Relations with Schools)
- Committee Analyst: this is the person who usually organize meetings

Please be noted that only people from the first group have voting rights. The current SCoC's roster is at http://www.senate.uci.edu/roster.asp?SCOC. SCoC members meet once a month during academic years mainly to discuss and approve to-be-added/revised/removed courses. Voting members on the committee review Course Action General Education forms (CAGEF) submitted from schools across the campus. They normally would approve proposed changes with some exceptions for which the subcommittee would ask for clarification.

**Major Activities and Accomplishments**
During the 2010 -11 academic year, SCoC was scheduled to meet nine times, once a month from October 2010 through June 2011. Nevertheless, the meeting in May 2011 was cancelled due to lack of agenda items. All the meetings were held on Tuesdays from 10:30 a.m. to 12 p.m. in Aldrich Hall, Room 338.

Through the eight meetings, which were led by Prof. Michale Goulden, the Chair, SCoC reviewed in total 455 course proposals, including 76 New Courses, 344 Courses with Change, and 35 Courses to be Deleted. In the June 2011 meeting, the subcommittee also received seven online course proposals (1 classics, 2 statistics, 2 mathematics, 1 psychology, and 1 ESL), as well as some UCDC (i.e. UC's Washington DC Internship/Seminar) and ROTC proposals. The list of the courses reviewed along with proposal copies have been shelved in the ASL book review area, as password protection is in action for accessing online copies through SCoC's agendas.
During the past academic year, SCoC also set up Online Course Approval Policies and Guidelines for an effort of securing "UC-Quality" online course delivery. An e-copy of the document is available at http://www.senate.uci.edu/Committees/SCOC/FINAL%20FINAL%20online-course-approval-l.pdf.

[1] Representatives from AGS and ASUCI were absent in all the meetings.